



SPECIAL BOARD OF ALDERMEN MEETING
SALADO MUNICIPAL BUILDING
301 N. STAGECOACH - SALADO, TEXAS
DECEMBER 3, 2019 – 6:30 P.M.

AGENDA

CALL TO ORDER DECEMBER 3, 2019 AT 6:30 P.M.

CALL OF ROLL CITY SECRETARY

INVOCATION

PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG

1. CITIZENS COMMUNICATIONS

THE BOARD OF ALDERMEN WELCOMES COMMENTS FROM CITIZENS ON ISSUES AND ITEMS OF CONCERN NOT ON THE AGENDA. THOSE WISHING TO SPEAK MUST SIGN IN BEFORE THE MEETING BEGINS AND OBSERVE A THREE (3) MINUTE TIME LIMIT WHEN ADDRESSING THE BOARD. SPEAKERS WILL HAVE ONE (1) OPPORTUNITY TO SPEAK DURING THIS TIME-PERIOD. SPEAKERS DESIRING TO SPEAK ON AN AGENDA ITEM WILL BE ALLOWED TO SPEAK WHEN THE AGENDA ITEM IS CALLED. INQUIRIES ABOUT MATTERS NOT LISTED ON THE AGENDA WILL EITHER BE DIRECTED TO STAFF OR PLACED ON A FUTURE AGENDA FOR ALDERMEN CONSIDERATION.

2. CONSENT AGENDA

APPROVAL OF MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING OF NOVEMBER 21, 2019

3. STATUS REPORTS

(A) VILLAGE ADMINISTRATOR'S STATUS REPORT

- WASTEWATER PROJECT UPDATE
- MAIN STREET IMPROVEMENT PROJECT
- SALADO CHRISTMAS STROLL
- SALADO COMMUNITY NOTIFICATION SYSTEM
- "SALADO 101" OUTREACH PROGRAM

(B) SALADO POLICE CHIEF STATUS REPORTS

- CALLS FOR SERVICE
- POLICE DEPARTMENT STAFFING
- CITIZENS ON PATROL

(C) SALADO FIRE CHIEF STATUS REPORT

- CALLS FOR SERVICE

(D) TOURISM DIRECTOR'S REPORT

- SALADO MARKETING PLAN UPDATE
- UPCOMING EVENTS

4. DISCUSSION AND POSSIBLE ACTION

(A) DISCUSS AND CONSIDER POSSIBLE ACTION PROVIDING DIRECTION TO THE VILLAGE ADMINISTRATOR RELATING TO THE CAPACITY RESERVATION PROCEDURE FOR VACANT LOTS LOCATED IN THE INITIAL SERVICE AREA FOR THE SALADO WASTEWATER SYSTEM. (VILLAGE ADMINISTRATOR)

(B) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING POTENTIAL CHANGES IN THE PERMITTING PROCESS FOR THE INSTALLATION OF BACKFLOW PREVENTION DEVICES. (VILLAGE ADMINISTRATOR)

(C) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING THE DECEMBER 19, 2019 REGULAR MEETING OF THE SALADO BOARD OF ALDERMEN. (VILLAGE ADMINISTRATOR)

ADJOURNMENT

THE BOARD OF ALDERMEN MAY RETIRE INTO EXECUTIVE SESSION AT ANY TIME BETWEEN THE MEETING'S OPENING AND ADJOURNMENT FOR THE PURPOSE OF DISCUSSING ANY MATTERS LISTED ON THE AGENDA AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE INCLUDING, BUT NOT LIMITED TO, HOMELAND SECURITY PURSUANT TO CHAPTER 418.183 OF THE TEXAS LOCAL GOVERNMENT CODE; CONSULTATION WITH LEGAL COUNSEL PURSUANT TO CHAPTER 551.071 OF THE TEXAS GOVERNMENT CODE; DISCUSSION ABOUT REAL ESTATE ACQUISITION PURSUANT TO CHAPTER 551.072 OF THE TEXAS GOVERNMENT CODE; DISCUSSION OF PERSONNEL MATTERS PURSUANT TO CHAPTER 551.074 OF THE TEXAS GOVERNMENT CODE; DELIBERATIONS ABOUT GIFTS AND DONATIONS PURSUANT TO CHAPTER 551.076 OF THE TEXAS GOVERNMENT CODE; DISCUSSION OF ECONOMIC DEVELOPMENT PURSUANT TO CHAPTER 551.087 OF THE TEXAS GOVERNMENT CODE; ACTION, IF ANY, WILL BE TAKEN IN OPEN SESSION.

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the Bulletin Board at the Salado Municipal Building on November 27, 2019, at 6:00 p.m.

_____

Cara McPartland, City Secretary

The Village of Salado is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact Don Ferguson, Village Administrator, at 254-947-5060 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call 512-272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.



SPECIAL BOARD OF ALDERMEN MEETING
SALADO MUNICIPAL BUILDING
301 N. STAGECOACH - SALADO, TEXAS
DECEMBER 3, 2019 – 6:30 P.M.

ADDENDUM TO AGENDA

4. DISCUSSION AND POSSIBLE ACTION

- (D) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING A PROPOSAL TO FUND CONSTRUCTION OF DECORATIVE SAFETY RAILING ON THE THOMAS ARNOLD ROAD OVERPASS WITH FUNDING GRANTED TO KEEP SALADO BEAUTIFUL IN THE 2018 GOVERNOR'S COMMUNITY ACHIEVEMENT AWARD. (*SUSAN TERRY, KEEP SALADO BEAUTIFUL*)

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the Bulletin Board at the Salado Municipal Building on November 30, 2019, at 6:30 p.m.


Don Ferguson, Village Administrator

The Village of Salado is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact Don Ferguson, Village Administrator, at 254-947-5060 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call 512-272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

BOA Agenda Item Form



Date Submitted: November 30, 2019

Agenda Date Requested: December 3, 2019

Project/Proposal Title: CONSIDER APPROVAL OF MINUTES OF THE NOVEMBER 21, 2019, REGULAR MEETING OF THE BOARD OF ALDERMEN

Funds Required:
Funds Available:

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☐ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow the board members to consider approval of the minutes of the November 21, 2019, Regular Meeting of the Board of Aldermen.

A copy of the minutes will be provided to board members under separate cover, in advance of the meeting, for review and consideration.

BOA Agenda Item Form



**Village
of
Salado**

Date Submitted: November 30, 2019

Agenda Date Requested: December 3, 2019

Project/Proposal Title: VILLAGE ADMINISTRATOR'S
STATUS REPORT

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Discussion

Project/Proposal Summary:

- Wastewater Project Update
- Main Street Improvement Project
- Salado Christmas Stroll
- Salado Community Notification System
- "Salado 101" Outreach Program

BOA Agenda Item Form



Date Submitted: November 30, 2019

Agenda Date Requested: December 3, 2019

Project/Proposal Title: POLICE CHIEF'S REPORT

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Discussion

Project/Proposal Summary:

- Calls for Service
- Police Department Staffing
- Citizens on Patrol

BOA Agenda Item Form



Date Submitted: November 30, 2019

Agenda Date Requested: December 3, 2019

Project/Proposal Title: FIRE CHIEF'S REPORT

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Discussion

Project/Proposal Summary:

- Calls For Service

BOA Agenda Item Form



Date Submitted: November 30, 2019

Agenda Date Requested: December 3, 2019

Project/Proposal Title: TOURISM DIRECTOR'S
REPORT

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Discussion

Project/Proposal Summary:

- Salado Marketing Plan Update
- Upcoming Events

BOA Agenda Item Form



Date Submitted: November 30, 2019

Agenda Date Requested: December 3, 2019

Project/Proposal Title: CONSIDER ACTION PROVIDING DIRECTION TO VILLAGE STAFF RELATING TO THE WASTEWATER CAPACITY RESERVATION PROCEDURE FOR VACANT LOTS WITHIN THE INITIAL SERVICE AREA

Council Action Requested:

☐ Ordinance

☐ Resolution

☒ Motion

☒ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider action providing direction to the Village staff regarding the capacity reservation procedure for vacant lots located in the initial service area for the Salado Wastewater System ("System").

In November, board members voted to extend the deadline for properties in the initial service area to connect to the System to February 29th. With this in mind, the Village staff is seeking direction from the Board about whether it wishes to also extend, until February 29th, the ability of vacant lot owners in the initial service area to pay a \$750 fee to reserve capacity in the System for a period of two (2) years.

The reservation fee for vacant property owners in the initial service area was established in March 2019 and was one of several measures adopted by the Village to encourage property owners to connect to the system within the first ninety (90) days.

This item was discussed at the November 21st Board of Aldermen meeting where two (2) board members were absent. Those members present tabled the item until the Board's December 3rd meeting when all members would be present to discuss and act on matter.

BOA Agenda Item Form



Date Submitted: November 30, 2019

Agenda Date Requested: December 3, 2019

Project/Proposal Title: CONSIDER ACTION REGARDING POTENTIAL CHANGES IN THE PERMITTING PROCESS FOR THE INSTALLATION OF BACKFLOW PREVENTION DEVICES

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider action regarding potential changes in the permitting process for the installation of backflow prevention devices.

Currently, a plumbing permit is required when new and replacement backflow prevention devices are installed. The permit fee is based on the value of the work being done. In some cases, the permit fee ends up being higher than actual cost of the equipment being installed. The permit fee is typically passed on to the customer by the plumber.

The Village staff will brief board members at the meeting on a proposal to reduce and/or eliminate the permit fee and streamline the permitting process.

BOA Agenda Item Form



**Village
of Salado**

Date Submitted: November 30, 2019

Agenda Date Requested: December 3, 2019

**Project/Proposal Title: CONSIDER ACTION
REGARDING THE DECEMBER 19, 2019 REGULAR
MEETING OF THE SALADO BOARD OF ALDERMEN**

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider action cancelling or rescheduling the December 19th Regular Meeting of the Salado Board of Aldermen.

BOA Agenda Item Form



Date Submitted: November 30, 2019

Agenda Date Requested: December 3, 2019

Project/Proposal Title: CONSIDER ACTION REGARDING A PROPOSAL TO FUND CONSTRUCTION OF DECORATIVE SAFETY RAILING ON THE THOMAS ARNOLD ROAD OVERPASS WITH FUNDING GRANTED TO KEEP SALADO BEAUTIFUL

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and possibly consider regarding a proposal to fund construction of decorative safety railing on the Thomas Arnold Road Overpass with funding granted to Keep Salado Beautiful in the 2018 Governor's Community Achievement Award.

Attached please find the background information on this agenda item presented by Keep Salado Beautiful.

It should be noted that no expenditure of Village of Salado funds is being proposed by Keep Salado Beautiful.

To: Don Ferguson, Salado Village Administrator

From: Susan Terry, KSB Beautification Chair

Subject: 2018 Winning GCAA Project Proposal

Date: November 21, 2019

Keep Salado Beautiful has worked with Betsy Pitman, TxDOT Landscape Architect, Don Ferguson, and Troy Kelly to develop a concept for our project design. The project must be on TxDOT right of way.

We have considered several ideas:

- A “Legends Plaza” recognizing the deceased leaders of Salado on the retention area at Salado Plaza and I-35 Frontage
 - This concept was discarded to avoid the potential hazards of pedestrian traffic at this busy intersection.
- A Plaza at the retention area without the “Legends” aspect
 - Maintain the Historic Flag and lighted tall flagpole
 - Maintain native planting
 - Create a focal point for Main Street
 - Rejected due to concerns about flooding issues, maintenance of plants, and proper care of flags

After much discussion the KSB Board recalled that the Thomas Arnold Elementary students walk across the Thomas Arnold Bridge for field trips several times a year. We often sponsor these trips to the gardens or for clean up events. The Main Street committee had requested higher railing for the bridge, but the funding was not available. We asked TxDOT if our project funds could be used to enhance the railing, and we have been approved.

Keep Salado Beautiful Board requests that you approve the use of our 2018 Governors Community Achievement \$90,000 Award to add a decorative safety railing to the Thomas Arnold Bridge. All work will be completed by TxDOT.

Attachments:

Betsy Pitman email
TxDOT preliminary drawings
Example photo showing recommended grey color
KSB Board List

Note from Betsy:

Tuesday, November 19, 2019

Our bridge engineers have roughly drawn up the idea of the new rail on Thomas Arnold and presented it to our bridge group in Austin. Austin is in agreement. I've attached the draft version of what the rail might look like. We would need to design something a little special for the ends around the radius to finish it off. I don't want to just end that rail abruptly as is.

If everyone is in agreement on your end, we will proceed with the actual design. Please let me know at your earliest convenience.

Thank you,

Betsy Pittman, RLA
Waco District Landscape Architect
Texas Department of Transportation
Betsy.pittman@txdot.gov
254.867.2726

Keep Salado Beautiful Board 2019-20

<i>Name</i>	<i>Position</i>
Lourdes Cordero-Hilfman	Education
Sharon Douglas	Special Projects
Jerry Harrison	Membership
Kay Jackson	Secretary
Meriam Jordan	Education
Brooke May	Special Projects
Nancy Messenger	Sculpture Garden
Lisa Nix	Coordinator
Melissa Paxton	Sculpture Garden
Rita Rice	Community Coordination and Membership
Cathy Sands	Public Awareness and Membership
Susan Terry	Beautification and Treasurer
GeorgeAnn Valentine	Website and Social Media